

**School Admissions Team**  
Civic Offices, 2 Watling Street  
Bexleyheath, Kent DA6 7AT  
020 8303 7777  
Fax: 020 3045 4389  
www.bexley.gov.uk



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*Direct Dial*

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*Date* 12 July 2019

*The person dealing with this matter is* School Admissions Team  
schooladmissions@bexley.gov.uk

To parents and carers of children in Year 5  
of Bexley primary schools

Dear Parents and Carers

### **Transfer to secondary school in September 2020**

Your child about to enter Year 6 of primary school and will transfer to secondary school in September 2020. Please find attached a booklet called 'Admission to Secondary Schools in Bexley 2020', which tells you about all the secondary schools in Bexley, the dates of open days and evenings, and how to apply. The booklet is also available online: <https://www.bexley.gov.uk/services/schools-and-education/school-admissions/secondary-schools>

The closing date for secondary applications is 31 October 2019, and it is important not to miss the deadline. Please apply online, as that is the easiest and quickest way. You will be notified of the outcome of your application during the evening of 2 March 2020.

To apply online, go to [www.bexley.gov.uk/admissions](http://www.bexley.gov.uk/admissions) from 1 September and follow the links. Internet access is available free of charge in public libraries if you do not have a computer at home. If you apply online, you can also download the ParentComm app to your mobile phone or tablet from the Apple App Store or Google Play, and use the app to manage your application and see the outcome.

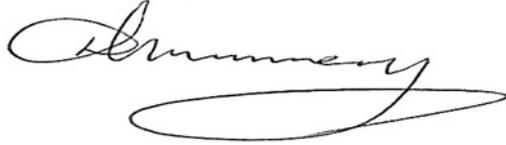
If you do not live in the borough of Bexley, you should look at your home local authority's website for details of how to apply.

All parents must provide evidence of their child's home address by uploading or sending a copy of their Council tax bill or tenancy agreement. We may make further checks if the evidence does not match school records or if a child is not living with one of their parents. This enables us to make sure that all children are being treated fairly when places are being allocated. We know from parental feedback that this is important to you.

Many children will be sitting the selection test on 11 September. For those who are, there are some notes at the end of this letter to help you prepare for the tests. Emails with the results of the selection tests will be sent on 4 October 2019. The four grammar schools in Bexley all have open days/evenings during weeks commencing Monday 8 and Monday 15 October.

You should contact the School Admissions Team if you have questions about the secondary transfer process that you can't find the answers to. Please make sure you apply before the closing date of 31 October 2019, otherwise it may not be possible to offer a place at one of your preferred schools.

Yours faithfully



David Mummery  
School Admissions Manager  
London Borough of Bexley

### **Selection Test Arrangements – Information and guidance for parents**

- Children who are ill or injured on the day of the test or are experiencing a 'crisis' (such as the death or serious illness of a close relative) should **not** sit the test. There will be no allowance made afterwards. If children have to miss the test because of illness or 'crisis', arrangements will be made for them to take the test later if medical or other evidence is provided.
- Make sure your child arrives at school on time so that he/she can settle before the test starts
- Children should listen to the invigilator's instructions and the audio CD very carefully. Children who do not follow instructions may be disqualified from the test. Make sure your child knows that the answers should be marked on a separate answer sheet, **not** on the question booklets.
- The only equipment allowed during the test is pencils, erasers, pencil sharpeners and a wristwatch.
- Remember that the test is about finding the right type of school for your child, not about the result.